



Village of Indian Head Park



2011-12 Budget

Richard Andrews
Debbie Anselmo
Brian Bailey
Anne M. Bermier
Carol A. Coleman
Norman Schnauffer
Matthew P. Walsh II

Joseph Consolo
Steven Busa

Mayor
Trustee
Trustee
Trustee
Trustee
Trustee
Trustee

Village Clerk
Treasurer

1. All Funds Revenue and Expense Summary
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VILLAGE OF INDIAN HEAD PARK

ALL FUNDS REVENUE SUMMARY

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	2008-09	2009-10	2010-11	2011-12	2012-13
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	
CORPORATE FUND					
01-00-4199 Real Estate Taxes	787,940	901,464	817,015	824,635	851,952
01-00-4299 Utility Taxes	352,681	310,609	340,000	311,849	322,000
01-00-4399 Franchise Revenues	61,744	64,000	65,000	76,373	70,000
01-00-4499 State Shared Revenues	673,479	549,127	604,165	629,241	634,772
01-00-4599 License and Permits	198,747	240,439	230,450	243,005	237,700
01-00-4699 Fines	43,670	37,784	35,000	43,076	40,000
01-00-4799 Charges for Services	103,835	118,107	126,815	133,559	114,565
01-00-5799 Interfund Transfers	32,000	12,000	26,000	12,000	14,000
01-00-5199 Other Income	166,352	149,594	9,650	4,602	6,450
TOTAL CORPORATE FUND	2,420,448	2,383,124	2,254,095	2,278,340	2,291,439
					2,329,305
WATER and SEWER FUND					
02-00-4799 Operating Revenues	683,533	743,101	861,690	742,409	969,600
02-00-5199 Other Income	791	336	350	680	350
TOTAL WATER & SEWER FUND	684,324	743,437	862,040	743,089	969,950
					1,000,798
MOTOR FUEL TAX FUND					
10-00-5999 MOTOR FUEL TAX FUND	101,352	92,658	94,986	109,607	96,868
40-00-5999 DEBT SERVICE FUND	124,127	116,641	109,815	107,477	109,648
11-00-5999 E-911	60,272	66,474	64,940	77,009	64,800
16-00-5999 SPECIAL PARKS FUND	25,671	27,456	27,373	26,782	27,972
53-00-5999 PUBLIC WORKS FACILITY FUND	69,927	73,696	76,502	81,068	140,112
50-00-5999 CAPITAL IMPROVEMENT FUND	20,350	15	350	0	350
TOTAL VILLAGE REVENUES	3,506,471	3,503,501	3,490,101	3,423,372	3,701,140
					3,667,453

VILLAGE OF INDIAN HEAD PARK

ALL FUNDS EXPENDITURE SUMMARY

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	2008-09	2009-10	2010-11	2011-12	2012-13
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	
CORPORATE FUND					
01-11 President and Village Board	42,511	43,419	42,900	41,100	41,750
01-21 Administration	288,174	208,873	178,609	170,095	182,693
01-31 Public Works	238,032	227,966	254,634	179,019	246,054
01-41 Police	1,081,689	988,055	1,110,380	976,358	1,092,645
01-51 Buildings and Grounds	64,236	110,884	42,750	30,267	72,250
01-55 Building Department	18,961	9,195	12,800	12,206	13,300
01-61 Planning and Zoning Commission	1,867	875	3,050	873	1,875
01-81 Fire and Police Commission	6,335	2,161	3,650	1,798	2,700
01-92 General Accounts	659,998	654,195	648,932	583,462	689,714
					714,096
TOTAL CORPORATE FUND	2,401,803	2,245,623	2,297,705	1,995,178	2,342,982
					2,322,568
WATER and SEWER FUND					
02-85 Water	527,539	591,836	663,171	545,960	678,946
02-90 Sewer	92,443	96,930	100,114	99,269	99,564
02-92 General Accounts	92,424	95,066	102,224	92,862	181,493
					186,729
TOTAL WATER & SEWER FUND	712,406	783,832	865,509	738,091	960,002
					1,200,106
MOTOR FUEL TAX FUND					
10	148,638	117,163	134,242	127,553	140,042
					128,907
DEBT SERVICE FUND					
40	104,450	105,115	105,435	105,435	105,400
					0
E-911					
11	113,743	111,422	119,500	112,197	55,900
					57,172
SPECIAL PARKS FUND					
16	23,330	24,762	25,965	25,965	26,354
					27,145
PUBLIC WORKS FACILITY FUND					
53	80,103	129,685	67,516	67,516	67,066
					67,541
CAPITAL IMPROVEMENT FUND					
50	20,000	0	0	0	0
					0
TOTAL VILLAGE EXPENDITURES	3,604,473	3,517,602	3,615,872	3,171,935	3,697,746
					3,803,439

**CORPORATE FUND
REVENUES - FUND 01**

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	2008-09	2009-10	2010-11	2011-12	2012-13
	ACTUAL	ACTUAL	BUDGET ESTIMATED		
REAL ESTATE TAXES					
00-4103-000 Corporate Purpose *	347,687	563,240	492,988	565,356	511,110
00-4105-000 Police Protection	81,082	0	0	0	0
00-4107-000 Streets and Bridges	130,446	0	0	0	0
00-4109-000 IMRF	54,115	105,490	101,390	80,622	109,568
00-4111-000 Liability Insurance	75,941	80,052	91,999	74,370	91,006
00-4113-000 Audit	11,905	26,329	29,248	23,665	30,700
00-4115-000 Social Security	86,764	106,353	101,390	80,622	109,568
TOTAL REAL ESTATE TAXES	787,940	901,464	817,015	824,635	851,952
UTILITY TAXES					
00-4202-000 Electricity	112,800	106,535	115,000	116,587	125,000
00-4205-000 Natural Gas	89,659	58,961	75,000	58,061	62,000
00-4209-000 Telecommunication	150,222	145,113	150,000	137,201	135,000
TOTAL UTILITY TAXES	352,681	310,609	340,000	311,849	322,000
FRANCHISE REVENUES					
00-4305-000 CATV Franchise	61,744	64,000	65,000	76,373	70,000
TOTAL FRANCHISE REVENUES	61,744	64,000	65,000	76,373	70,000
STATE SHARED REVENUES					
00-4403-000 State Income Tax	373,485	282,160	327,965	343,924	343,572
00-4405-000 State Sales Tax	298,694	265,817	275,000	284,038	290,000
00-4407-000 Personal Property Replacement Tax	1,300	1,150	1,200	1,279	1,200
TOTAL STATE SHARED REVENUES	673,479	549,127	604,165	629,241	634,772
LICENSES and PERMITS					
00-4503-000 Building Permits	30,155	14,586	15,000	20,768	25,000
00-4505-000 Business Licenses	63,450	70,333	60,000	66,857	57,250
00-4507-000 Vehicle Licenses	105,142	155,345	155,000	155,030	155,000
00-4511-000 Alarm Fees	0	175	450	350	450
TOTAL LICENSES and PERMITS	198,747	240,439	230,450	243,005	237,700

**CORPORATE FUND
REVENUES - FUND 01**

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	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
00-4602-000 Court and Traffic Fines	43,670	37,784	35,000	43,076	40,000
				40,000	40,000
TOTAL FINES	43,670	37,784	35,000	43,076	40,000
CHARGES for SERVICE					
00-4702-000 Public Hearing Fees	4,100	0	2,000	500	1,000
00-4704-000 Developer Reimbursements	0	1,027	12,000	0	2,500
00-4706-000 Lyons Township Hireback	84,145	95,669	95,815	101,204	95,815
00-4708-000 Highlands School District Patrol	1,040	1,675	1,500	2,079	1,750
00-4710-000 Smoke Signals Advertising	5,673	5,740	7,000	4,925	5,000
00-4712-000 Miscellaneous Reimbursements	1,077	4,696	1,000	16,951	1,000
00-4714-000 Elevator Inspections	7,800	9,300	7,500	7,900	7,500
TOTAL CHARGES for SERVICE	103,835	118,107	126,815	133,559	114,565
INTERFUND TRANSFERS					
00-5701-000 Transfer from Water/Sewer Fund	12,000	12,000	12,000	12,000	0
00-5707-000 Transfer from E911 Fund	0	0	0	0	0
00-5709-000 Transfer from Capital Projects Fund	20,000	0	0	0	0
00-5706-000 Transfer from MFT Fund (Equip. Rental)	0	0	14,000	13,992	14,000
TOTAL INTERFUND TRANSFERS	32,000	12,000	26,000	12,000	14,000
OTHER INCOME					
00-4410-000 Police Seizure	14,016	4,661	3,000	0	1,500
00-4412-000 Illinois First/Other Grants	22,024	1,100	1,100	0	0
00-5102-000 Interest Income	447	118	100	189	150
00-5105-000 Miscellaneous Income	7,789	19,625	500	383	500
00-5109-000 Concerts in the Park Revenue	0	4,752	0	0	0
00-5116-000 Heritage Center Donations/Income	3,576	2,034	2,700	4,030	3,000
00-5117-000 Arrowhead Memorial Pointe Donations	0	0	250	0	100
00-5118-000 Miscellaneous Contributions	0	0	250	0	100
00-5120-000 Police Training Reimbursement	0	0	250	0	100
00-5122-000 Impact Fees	118,500	0	0	0	0
00-5150-100 Loan Proceeds	0	117,304	0	0	0
00-5125-000 Sale of Capital Assets	0	0	1,500	0	0
TOTAL OTHER INCOME	166,352	149,594	9,650	4,602	6,450
CORPORATE FUND REVENUE	2,420,448	2,383,124	2,254,095	2,278,340	2,329,305
Transfer from Reserve	0	0	0	0	0
TOTAL CORPORATE FUND REVENUE	2,420,448	2,383,124	2,254,095	2,278,340	2,329,305

**CORPORATE FUND
REVENUE SUMMARY**

01-00-4103	CORPORATE PURPOSE – Real Estate Tax revenue for Corporate Purposes.
01-00-4105	POLICE PROTECTION – Real Estate Tax revenue for Police Protection.
01-00-4107	STREETS AND BRIDGES – Real Estate Tax revenue for Streets & Bridges.
01-00-4109	IMRF – Real Estate Tax revenue for IMRF contributions.
01-00-4111	LIABILITY INSURANCE – Real Estate Tax revenue for annual liability insurance premium.
01-00-4113	AUDIT – Real Estate Tax revenue for annual audit.
01-00-4115	SOCIAL SECURITY – Real Estate Tax revenue for Social Security payments.
01-00-4202	ELECTRICITY – 5% tax on gross revenue.
01-00-4505	NATURAL GAS – 5% tax on gross revenue.
01-00-4209	TELECOMMUNICATION – Includes landline and cellular tax on gross revenue.
01-00-4305	CATV – 5% franchise fee for Comcast and AT&T U-verse.
01-00-4403	STATE INCOME TAX –

Our per capita projections are based on April 2011 estimates provided by the IML using a population of 3,809.

Income Tax	$\$77.00 \times 3,809 = \$293,293$
State Use	$\$13.20 \times 3,809 = \$50,279$
TOTAL	\$343,572

01-00-4405	STATE SALES TAX – The Village's share of the State Sales Tax (1%) and non-home rule sales tax (1&).
01-00-4407	PERSONAL PROPERTY REPLACEMENT TAX – Per capita projection of state shared revenue.
01-00-4503	BUILDING PERMITS – Revenue from Building Permit fees, inspections, plan reviews, re-inspections.
01-00-4505	BUSINESS LICENSES – Includes business licenses, contractor licenses, liquor licenses, sign fees, and vending licenses.
01-00-4507	VEHICLE LICENSES – Annual Village vehicle, truck, and motorcycle stickers.

01-00-4511 ALARM FEES - \$150 one-time alarm fee, plus fees for false alarm calls.

01-00-4602 COURT AND TRAFFIC FINES - Generated from parking, speeding, and other tickets as well as court fees.

01-00-4702 PUBLIC HEARING FEES - Fees for public hearings related to zoning variations, etc.

01-00-4704 DEVELOPER REIMBURSEMENTS - Reimbursements for engineering/building fees that are separate from building permits. Corresponding expense in line item 01-31-6252-113.

01-00-4706 LYONS TOWNSHIP HIREBACK - 3120 hours x \$30.71 per hour = \$95,815.

01-00-4708 HIGHLANDS SCHOOL DISTRICT PATROL - Before/after school traffic controlling.

01-00-4710 SMOKE SIGNALS ADVERTISING - Advertising in the Village newsletter.

01-00-4712 MISCELLANEOUS REIMBURSEMENTS - Other reimbursements not classified elsewhere.

01-00-4714 ELEVATOR INSPECTIONS - Revenue from semi-annual elevator inspections and re-inspections.

01-00-4410 POLICE SEIZURE - Includes sales of seized vehicles.

01-00-4412 ILLINOIS FIRST GRANTS/OTHER GRANTS - Grants to be used for Village improvements.

01-00-5102 INTEREST INCOME - Interest earned on the various bank accounts held by the Village.

01-00-5105 MISCELLANEOUS INCOME - Includes fees for copies of ordinances, building codes, etc.

01-00-5109 CONCERTS IN THE PARK - Donations for Blackhawk Park events.

01-00-5116 HERITAGE CENTER DONATIONS/INCOME - Book Sale proceeds, Donations to the IHP Heritage Center, and rental income from the Indian Head Park Heritage Foundation.

01-00-5117 ARROWHEAD MEMORIAL POINTE DONATIONS - Donations to the future park at Wolf & Plainfield Roads

01-00-5118 MISCELLANEOUS CONTRIBUTIONS - Sacajawea Park brick purchases, etc.

01-00-5120 POLICE TRAINING REIMBURSEMENT - Reimbursements from the State of Illinois for Police related training.

01-00-5125 SALE OF CAPITAL ASSETS - Sale of retired equipment, vehicles, etc.

CORPORATE FUND

PRESIDENT AND VILLAGE BOARD
EXPENDITURES - FUND 01

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	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
PERSONNEL SERVICES					
11-6102-000 Regular Salaries	30,500	30,500	30,500	30,500	30,500
11-6108-000 Recording Secretary	2,700	2,925	2,700	3,150	2,700
TOTAL PERSONNEL SERVICES	33,200	33,425	33,200	33,650	33,200
OUTSIDE SERVICES					
11-6243-000 Meeting/Conference/Training	1,508	1,274	1,500	30	1,000
11-6245-000 Membership Fees	7,781	8,040	7,200	7,292	7,300
11-6247-000 Miscellaneous Expenses	22	0	250	128	250
TOTAL OUTSIDE SERVICES	9,311	9,314	8,950	7,450	8,550
CAPITAL OUTLAY					
11-6426-000 Furniture	0	680	750	0	0
TOTAL PRESIDENT and VILLAGE BOARD	42,511	43,419	42,900	41,100	41,750

PRESIDENT and VILLAGE BOARD NOTES**PERSONNEL SERVICES**

11-6102-000 REGULAR SALARIES - The Village President receives \$500 per month, Trustees \$250 per month, Village Treasurer \$291.67 per month, and Village Clerk \$250 per month.

11-6108-000 RECORDING SECRETARY - The salary for the Board Recording Secretary (\$225 per 12 regular meetings).

OUTSIDE SERVICES

11-6243-000 MEETINGS/CONFERENCES/TRAINING - Various meetings and conferences attended by Board members and the related expenses (hotel, fuel, etc.).

11-6245-000 MEMBERSHIP FEES - Various memberships including: West Central Municipal Conference; Illinois Municipal League; West Suburban Chamber of Commerce; Metropolitan Mayors Caucus

CORPORATE FUND

ADMINISTRATION
EXPENDITURES - FUND 01

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	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
PERSONNEL SERVICES					
21-6102-000 Regular Salaries	144,750	151,047	147,684	143,479	146,348
21-6104-000 Overtime	402	76	500	0	500
21-6106-000 Smoke Signals Salaries	1,600	1,800	2,000	1,400	2,000
TOTAL PERSONNEL SERVICES	146,752	152,923	150,184	144,879	148,848
OUTSIDE SERVICES					
21-6202-000 Ads/Copying/Printing	0	23	100	0	100
21-6210-000 Budget Preparation	1,200	1,200	1,250	1,200	1,250
21-6230-000 Equipment Maintenance	1,358	0	1,000	603	1,000
21-6243-000 Meetings/Conferences/Training	20	309	500	397	0
21-6245-000 Membership Fees	115	175	175	125	175
21-6247-000 Miscellaneous Expenses	896	0	500	1,084	500
21-6250-000 Postage	4,786	3,685	3,500	2,393	3,000
21-6252-108 Professional Services/Consultant	639	14,331	500	0	2,000
21-6252-109 Professional Services/Data Processing	8,431	9,411	9,000	9,568	10,000
21-6254-000 Publications - Legal Notices	771	846	1,000	651	800
21-6260-000 Brookside Sales Tax Agreement	112,581	16,713	0	0	0
TOTAL OUTSIDE SERVICES	130,797	46,693	17,525	16,021	18,825
MATERIALS and SUPPLIES					
21-6304-000 Administration Expense	85	137	150	0	150
21-6338-000 Office Supplies	4,005	3,780	4,500	2,606	4,500
21-6342-000 Periodicals	54	25	50	54	50
21-6350-000 Vehicle Licenses/Decals	2,636	3,164	2,800	3,697	3,500
TOTAL MATERIALS and SUPPLIES	6,780	7,106	7,500	6,357	8,200
CAPITAL OUTLAY					
21-6410-000 Computer Software	0	131	400	0	1,200
21-6426-000 Office Equipment	3,845	2,020	3,000	2,838	5,620
TOTAL CAPITAL OUTLAY	3,845	2,151	3,400	2,838	6,820
TOTAL ADMINISTRATION	288,174	208,873	178,609	170,095	178,200

ADMINISTRATION NOTES

PERSONNEL SERVICES

- 21-6102-000 REGULAR SALARIES – Includes:
 Salary of Village Administrator
 ½ Salary of Secretary Mary Crowley
 ½ Salary of Secretary Dale Strazante;
 Salary of Administration Services Director David Brink & Deputy
 Clerk/Secretary Kathy Leach;
- 21-6104-000 OVERTIME – Auxiliary services provided by Administration staff beyond the
 normal working hours.
- 21-6106-000 SMOKE SIGNALS SALARIES – The editor receives \$200 per issue (10 issues
 per year)

OUTSIDE SERVICES

- 21-6202-000 ADS/COPYING/PRINTING – Advertisements and outside printing services.
- 21-6210-000 BUDGET PREPARATION and SPECIAL SERVICES – Services provided for
 preparation of the annual budget (\$1,200), auxiliary services, and budget
 printing costs.
- 21-6230-000 EQUIPMENT MAINTENANCE – Maintenance for office equipment such as the
 copier, fax machine, computers, and network.
- 21-6243-000 MEETINGS/CONFERENCES/TRAINING – Professional training and fees through
 West Central Municipal Conference; West Suburban Chamber of Commerce;
 Municipal Clerks Association. Specialized training includes computer courses,
 continuing education, and public relations meetings.
- 21-6245-000 MEMBERSHIP FEES – Notaries Association of Illinois; International Clerk's
 Association; Municipal Clerks of Illinois; Illinois City Management Association;
 Municipal Clerks of the Southwest Suburbs
- 21-6250-000 POSTAGE – General Postage, UPS, and FedEx, plus monthly lease for Neopost
 postage machine.
- 21-6252-108 PROFESSIONAL SERVICES/CONSULTANT – Consulting fees for various Village
 projects.
- 21-6252-109 PROFESSIONAL SERVICES/DATA PROCESSING – Village Payroll processed by
 Paychex; LOCIS software technical support.

21-6254-000 PUBLICATIONS- LEGAL NOTICES - Hearings and legal notices including, but not limited to, the Appropriations Ordinance, Tax Levy Ordinance, and Treasurer's Report.

21-6260-000 BROOKSIDE SALES TAX AGREEMENT - Agreement has reached \$550,000 cap.

MATERIALS and SUPPLIES

21-6304-000 ADMINISTRATION EXPENSE - Mileage reimbursement, tolls, and miscellaneous expenses incurred by the Village Administrator

21-6338-000 OFFICE SUPPLIES - General office supplies

21-6342-000 PERIODICALS - Newspaper subscriptions.

21-6350-000 VEHICLE LICENSES/DECALS - Includes license application forms, decals, and printing expenses for annual vehicle sticker mailing.

CAPITAL OUTLAY

21-6410-000 COMPUTER SOFTWARE -Microsoft Office Suite for 4 workstations. Virus scanning software.

21-6426-000 OFFICE EQUIPMENT - Photocopier lease. Four new computer workstations.

CORPORATE FUND

PUBLIC WORKS
EXPENDITURES - FUND 01

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	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
PERSONNEL SERVICES					
31-6102-000 Regular Salaries	40,374	43,825	41,004	41,259	41,004
31-6104-000 Overtime	11,002	13,079	15,120	15,950	16,000
31-6112-000 Temporary Salaries	5,007	7,816	7,360	6,784	2,000
TOTAL PERSONNEL SERVICES	56,383	64,720	63,484	63,993	59,004
OUTSIDE SERVICES					
31-6221-000 Drainage Maintenance	10,864	840	10,000	4,421	10,000
31-6224-000 Street Light Maintenance	3,772	1,042	2,750	0	2,750
31-6228-000 Rentals/Equipment	3,333	3,081	3,500	3,405	3,500
31-6230-000 Vehicles/Equipment Maintenance	14,151	20,007	15,000	19,174	20,000
31-6241-000 Leaf Program Maintenance	1,573	0	0	0	0
31-6243-000 Meetings/Conferences/Workshops	708	1,580	750	1,752	750
31-6245-000 Membership Fees	426	391	350	401	400
31-6247-000 Miscellaneous Expenses	7	62	100	356	100
31-6250-000 Postage	500	385	250	63	250
31-6252-112 Engineering - General	35,242	32,400	32,400	13,500	18,000
31-6252-113 Engineering - Developer/Prop. Owner	0	0	12,000	0	2,500
31-6252-117 Landscape/Leaf Removal	19,312	17,231	2,500	1,764	2,500
31-6252-131 Tree Consultant	0	0	250	0	250
31-6265-000 Streets & Parkways Maintenance	2,101	4,153	6,500	2,675	6,500
31-6272-000 Storm Sewers Maintenance	10,695	16,307	18,150	7,193	18,150
31-6273-000 Communications	4,915	4,721	4,000	5,003	5,000
31-6275-000 Tree Maintenance	5,750	8,250	10,000	9,109	10,000
31-6317-000 Utility Expense	10,881	4,909	8,600	4,887	8,600
TOTAL OUTSIDE SERVICES	124,230	115,359	127,100	73,703	109,250
TOTAL OUTSIDE SERVICES	124,230	115,359	127,100	73,703	102,685
MATERIALS and SUPPLIES					
31-6308-000 Uniforms	705	837	1,000	930	1,000
31-6316-000 Gas/oil	10,542	9,340	8,000	10,097	11,000
31-6320-000 Leaf Program	2,375	187	0	558	0
31-6322-000 Drainage	2,568	718	2,000	247	2,000
31-6328-100 Storm Sewer	1,061	766	1,000	1,230	1,000
31-6330-000 Streets	8,295	4,007	4,000	3,599	4,000
31-6332-000 Vehicle/Equipment	4,559	5,921	5,250	3,488	5,250
31-6338-000 Office Supplies	1,885	1,744	1,750	1,613	1,750
31-6345-000 Safety Equipment	1,394	833	1,750	961	1,750
31-6346-000 Tools and hardware	2,630	1,773	500	763	500
31-6348-000 Tree Program	1,389	819	500	835	500
TOTAL MATERIALS and SUPPLIES	37,403	26,945	25,750	24,321	28,750
TOTAL MATERIALS and SUPPLIES	37,403	26,945	25,750	24,321	41,000

CORPORATE FUND

PUBLIC WORKS
EXPENDITURES - FUND 01

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	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
CAPITAL OUTLAY					
31-6414-000 Construction storm sewer maintenance	0	0	20,000	0	0
31-6426-000 Office Equipment	159	1,169	500	1,250	0
31-6438-000 Vehicles/other equipment	19,857	19,773	17,800	17,800	12,000
TOTAL CAPITAL OUTLAY	20,016	20,942	38,300	17,002	49,050
TOTAL PUBLIC WORKS	238,032	227,966	254,634	179,019	246,054
				216,720	

PUBLIC WORKS NOTES

PERSONNEL SERVICES

- 31-6102-000 REGULAR SALARIES –Juan Martinez and Peter Carlson.
- 31-6104-000 OVERTIME – snow plowing; emergency storm/sewer drainage problems; tree problems; miscellaneous repairs and maintenance related to resident concerns.
- 31-6112-000 TEMPORARY SALARIES – Part-time summer maintenance services.

OUTSIDE SERVICES

- 31-6221-000 DRAINAGE MAINTENANCE – Assistance with maintaining the integrity of the drainage systems such as swales, retaining walls, culverts and pipes located throughout the Village usually situated along rural streets, i.e. Blackhawk, Pontiac, etc.
- 31-6224-000 STREET LIGHT MAINTENANCE – Outside contractor's maintenance.
- 31-6228-000 RENTALS/EQUIPMENT – Rental of miscellaneous equipment necessary to complete various projects.
- 31-6230-000 VEHICLE/EQUIPMENT MAINTENANCE – Maintenance that cannot be performed in-house.
- 31-6241-000 LEAF PROGRAM MAINTENANCE – Misc. maintenance for leaf vacuum unit.
- 31-6243-000 MEETINGS/CONFERENCES/TRAINING – Continuing education courses and various meetings and conferences related to Public Works and Forestry such as Suburban Branch APWA; The Morton Arboretum; Tree City USA; National Arbor Day Foundation; ISA Research Trust; International Arborist Society; Arborist Training Classes; APWA Stormwater Workshops; APWA Conference.
- 31-6245-000 MEMBERSHIP FEES – Suburban Branch (APWA); International Society of Arbor Culture; Arborist Association; National Arbor Day Foundation
- 31-6250-000 POSTAGE - General Postage, UPS, and FedEx
- 31-6252-112 ENGINEERING/GENERAL – Services provided by the Village engineer relating to streets, drainage, storm sewers, and other Village related issues.
- 31-6252-113 ENGINEERING-DEVELOPER/PROP. OWNER – Services provided by the Village engineer relating to various building projects throughout the Village. The property owner reimburses these fees. Corresponding revenue in line item 01-00-4704-000.

31-6252-117 LANDSCAPE/LEAF REMOVAL – Removal of miscellaneous landscaping debris and disposal of leaves at approved dumpsite.

31-6252-131 TREE CONSULTANT – Consultations provided by outside firms related to the care and maintenance of parkway trees.

31-6265-000 STREETS & PARKWAYS MAINTENANCE – General care and maintenance of the streets and parkways including street sweeping, roadway patching, sign repair and manufacturing.

31-6272-000 STORM SEWER MAINTENANCE – Expenditures for assistance from contractors to maintain storm sewers located along the curbs of the roadway system. Storm sewers consist of culverts and catch basins typically located within the roadway system.

31-6273-000 COMMUNICATIONS – Repairs; paging services; cellular and two-way radio phones

31-6275-000 TREE MAINTENANCE – General maintenance of parkway trees includes tree trimming and removal from Village maintained right-of-ways.

31-6317-000 UTILITY EXPENSE – Natural gas and electricity usage

MATERIALS and SUPPLIES

31-6308-000 UNIFORMS – Annual uniform allowance for two employees

31-6316-000 GAS/OIL – For department equipment, includes gasoline and diesel fuel for tractors and dump truck.

31-6320-000 LEAF PROGRAM – Miscellaneous materials for maintaining the leaf vacuum.

31-6322-000 DRAINAGE – Gravel; wood timbers; culvert; concrete; special pipe sections.

31-6328-100 STORM SEWER – Manhole rebuilding and/or replacement; catch basin repair; iron casting replacement or adjustment.

31-6330-000 STREETS – Sign maintenance materials including timbers; u-channels; brackets; sod; black dirt; concrete; special machined items; pothole patching, etc.

31-6332-000 VEHICLE/EQUIPMENT – Maintenance of pick-up truck, John Deere tractor, mowing equipment, and special tools for the department.

31-6338-000 OFFICE SUPPLIES – General office supplies

31-6345-000 SAFETY EQUIPMENT – Special safety equipment which may be needed to perform various projects safely.

31-6346-000 TOOLS and HARDWARE -

31-6348-000 TREE PROGRAM - Purchase of parkway trees for the Village right-of-way and Arbor Day celebration.

CAPITAL OUTLAY,

31-6414-000 CONSTRUCTION - STORM SEWER MAINTENANCE -

31-6426-000 OFFICE EQUIPMENT -

31-6438-000 VEHICLES/OTHER EQUIPMENT - includes fifth of five annual lease payments for 2007 John Deere backhoe.

CORPORATE FUND

POLICE
EXPENDITURES - FUND 01

6

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
PERSONNEL SERVICES					
41-6102-000 Regular Salaries	743,854	752,862	807,850	749,632	802,865
41-6104-000 Overtime	159,485	96,524	115,000	82,044	100,000
41-6114-000 Lyons Township Hireback	51,382	61,537	59,280	65,830	59,280
TOTAL PERSONNEL SERVICES	954,731	910,923	982,130	897,506	962,145
OUTSIDE SERVICES					
41-6202-000 Central Dispatch Assessment	0	0	0	0	63,600
41-6230-000 Vehicle and Equipment Maintenance	28,828	21,604	35,000	22,538	30,000
41-6243-000 Meetings/Conferences/Training	8,072	4,065	7,500	7,053	7,500
41-6245-000 Membership Fees	212	308	500	115	500
41-6246-000 Lexapro Policy/Procedure Manual	5,950	0	1,000	2,450	1,200
41-6247-000 Miscellaneous Expenses	99	792	500	300	500
41-6250-000 Postage	457	272	500	88	500
41-6252-103 Animal Control	34	90	250	620	200
41-6273-000 Communications	9,679	9,904	6,000	5,030	9,000
TOTAL OUTSIDE SERVICES	53,331	37,035	51,250	38,194	49,400
MATERIALS and SUPPLIES					
41-6308-000 Uniforms	12,985	7,893	15,000	5,607	15,000
41-6316-000 Gas/Oil	26,903	23,510	22,000	25,345	27,600
41-6332-000 Equipment Maintenance	1,190	1,066	1,000	193	1,000
41-6338-000 Office Supplies	3,325	3,285	5,000	2,411	3,500
41-6345-000 Safety Equipment	1,854	1,460	3,000	2,212	3,000
TOTAL MATERIALS and SUPPLIES	46,257	37,214	46,000	35,768	50,100
CAPITAL OUTLAY					
41-6426-000 Office/ Computer Equipment	488	2,883	1,000	4,059	1,000
41-6438-000 Vehicles/Other Equipment	26,882	0	30,000	831	30,000
TOTAL CAPITAL OUTLAY	27,370	2,883	31,000	4,890	31,000
TOTAL POLICE	1,081,689	988,055	1,110,380	976,358	1,092,645
				1,092,645	1,108,702

POLICE DEPARTMENT NOTES

PERSONNEL SERVICES

41-6102-000 REGULAR SALARIES – Police Chief; full time records/communications clerk; three sergeants; five officers; ten part time officers, two part time records clerks. Also includes holiday pay.

41-6104-000 OVERTIME – Court appearances; emergency calls; shift coverage; etc.

41-6114-000 LYONS TOWNSHIP HIREBACK -

Cost Analysis	3120 hours
X	<u>\$30.71</u> per hour
	\$95,815
-	\$13,500 car cost(per year)
-	\$ 2,400 administrative costs
-	\$ 6,635 car maintenance
-	\$ 7,500 IMRF and S.S. Contributions
-	<u>\$ 6,500</u> estimated fuel cost
	\$59,280+3120 hours = \$19.00 per hour (officers)

OUTSIDE SERVICES

41-6230-000 VEHICLE and EQUIPMENT MAINTENANCE – All vehicle maintenance including oil changes, tires, shocks, brakes, air conditioning system, belts, hoses, transmission, batteries, carwash, etc. Service contracts with radio maintenance; Fullers Car Wash; Sims Office Equipment Repair (copier); computer repair; Radar re-certification.

41-6243-000 MEETINGS/CONFERENCES/TRAINING – The mission of training is to provide the training and development necessary to enhance productivity and proficiency directed towards the achievement of the Police Department goals and objectives and to reduce civil liability. Training includes Northeast Multi-Regional Training; IRMA defensive driving; NU Traffic Institute; Illinois State Police Training Academy; Firearms/Equipment/Ammo training; Recruit Training; and other miscellaneous classes.

41-6245-000 MEMBERSHIP FEES – All memberships are designed to incorporate a network of information to improve service to the community. Memberships include: Chief of Police Associations; Illinois Juvenile Officers Association; Major Crimes Task Force.

41-6250-000 POSTAGE - General Postage, UPS, and FedEx

41-6252-103 ANIMAL CONTROL – Hinsdale Humane Society accepts stray/lost animals found within Village limits.

41-6273-000 TELEPHONE and COMMUNICATIONS – Includes cellular phones, telephones, fees for ALERTS and ALECS (updated replacement for LEADS), computer line rental; antenna repair, etc.

MATERIALS and SUPPLIES

41-6308-000 UNIFORMS – Includes all employee uniforms and equipment (excluding firearms). \$1,000 per full time officer, \$500 per part time officer.

41-6316-000 GAS/OIL – Fuel for department vehicles.

41-6332-000 EQUIPMENT MAINTENANCE – Window wash, wiper blades, transmission, brake and power steering fluid, liquid graphite, liquid soap, car wax, disinfectant, hardware items, dry cleaning of cells (sheets, towels, blankets), garbage bags, etc.

41-6338-000 OFFICE SUPPLIES – Supplies including, but not limited to, general office supplies; computer supplies; printing costs for all forms; reference materials; copier supplies; fax supplies; film processing; prisoner meals; etc.

41-6345-000 SAFETY EQUIPMENT – This account includes the purchase of CPR kits; aids protective kits; latex gloves; first aid supplies; flares; hepatitis B booster shots; lab work; bullet-proof vests (in coordination with federal grants, which paid 35% of the total cost); protective equipment as required to be in compliance with State mandates, OSHA regulations, and IRMA safety requirements.

CAPITAL OUTLAY

41-6426-000 OFFICE EQUIPMENT –

41-6438-000 VEHICLES/OTHER EQUIPMENT – New squad car and related equipment.

CORPORATE FUND

BUILDINGS and GROUNDS
EXPENDITURES - FUND 01

7

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
OUTSIDE SERVICES					
51-6234-000 Maint/Improvements-PW Facility	5,532	9,286	6,500	4,810	6,500
51-6239-000 Maint/Improvements-Heritage Ctr	1,781	1,554	2,000	1,392	2,000
51-6249-000 Maint/Improvements-Munic Fac/PD	13,725	8,191	5,000	5,561	8,500
51-6251-000 Custodial Services	12,430	13,685	16,000	12,430	14,000
TOTAL OUTSIDE SERVICES	33,468	32,716	29,500	24,193	31,000
MATERIALS and SUPPLIES					
51-6314-000 South Works Facility	2,103	1,926	2,000	2,120	2,000
51-6318-000 Landscape Supplies	1,093	1,304	2,000	1,212	2,000
51-6336-000 Municipal Facility/Police Department	2,649	2,197	2,500	2,481	2,500
51-6338-000 Heritage Center	80	315	250	261	250
51-6339-000 Arrowhead Memorial Pointe	882	0	0	0	1,500
TOTAL MATERIALS and SUPPLIES	6,807	5,742	6,750	6,074	6,750
CAPITAL OUTLAY					
51-6404-000 Sealcoat/repstripe Municipal Facility Lot	0	71,226	1,500	0	1,500
51-6406-000 Municipal Facility/Police Department	0	0	0	0	0
51-6426-000 Office Equipment	0	0	0	0	0
51-6427-000 Other Equipment	0	1,200	5,000	0	6,000
51-6602-000 Real Estate Acquisition	0	0	0	0	0
51-6604-000 Heritage Center Improvements	23,961	0	0	0	27,000
TOTAL CAPITAL OUTLAY	23,961	72,426	6,500	0	34,500
TOTAL BUILDINGS and GROUNDS	64,236	110,884	42,750	30,267	39,000

BUILDINGS and GROUNDS NOTES

OUTSIDE SERVICES

- 51-6228-000 RENTALS/EQUIPMENT – Rental equipment (used to clean or perform work) not presently owned by the Village.
- 51-6234-000 MAINT/IMPROVEMENTS-PW FACILITY – Cleaning, heating, air conditioning, and electrical maintenance, etc.
- 51-6239-000 MAINT/IMPROVEMENTS-HERITAGE CENTER – Heating, Cooling, electrical, cleaning, etc.
- 51-6249-000 MAINT/IMPROVEMENTS-MUNICIPAL FACILITY/PD –Heating and air conditioning maintenance; minor electrical work; lock services; carpet cleaning; cell cleaning, etc.
- 51-6251-000 CUSTODIAL SERVICES – Cleaning services for Village Hall, Police Department, and Public Works garage.
- 51-6252-117 LANDSCAPING SERVICES – Maintenance of flower and shrub areas at Blackhawk and Sacajawea Parks and the Village Hall consisting of specialized pruning, planting, and the general care at both locations.

MATERIALS and SUPPLIES

- 51-6314-000 SOUTHWORKS FACILITIES – Miscellaneous custodial supplies.
- 51-6318-000 LANDSCAPE SUPPLIES – Supplies related to the parks, Municipal Facility, Southworks, and other Village-owned property.
- 51-6336-000 MUNICIPAL FACILITY/PD – Purchase of cleaning supplies and materials including floor cleaning.
- 51-6338-000 HERITAGE CENTER – Supplies related to maintaining the Heritage Center.
- 51-6339-000 ARROWHEAD MEMORIAL POINTE – Landscaping and maintenance supplies related to the new park at Wolf & Plainfield Roads.

CAPITAL OUTLAY

- 51-6404-000 MUNICIPAL FACILITY PARKING LOT REPLACEMENT – Replacement of the parking lot at the Village Hall/Police Dept.
- 51-6427-000 OTHER EQUIPMENT – Village Hall generator.
- 51-6604-000 HERITAGE CENTER IMPROVEMENTS – Window replacement and siding.

CORPORATE FUND

BUILDING DEPARTMENT
EXPENDITURES - FUND 01

8

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
OUTSIDE SERVICES					
55-6252-106 Professional Services/Bldg. Insp.	5,365	2,205	3,500	2,040	3,000
55-6252-110 Professional Services/Electric Insp.	2,395	630	1,500	1,350	1,500
55-6252-111 Professional Services/Elevator Insp.	2,006	1,963	2,000	2,150	2,000
55-6252-121 Professional Services/Plan Reviews	6,835	3,875	4,000	5,200	5,000
55-6252-122 Professional Services/Plumbing Insp.	2,160	450	1,500	1,350	1,500
TOTAL OUTSIDE SERVICES	18,761	9,123	12,500	12,090	13,000
MATERIALS and SUPPLIES					
55-6338-000 Office Supplies	200	72	200	116	200
55-6342-000 Periodicals	0	0	100	0	100
TOTAL MATERIALS and SUPPLIES	200	72	300	116	300
TOTAL BUILDING DEPARTMENT	18,961	9,195	12,800	12,206	13,300
					17,800

BUILDING DEPARTMENT NOTES

OUTSIDE SERVICES

- 55-6252-106 BUILDING INSPECTIONS - Regular inspections
- 55-6252-110 ELECTRICAL INSPECTIONS - Regular inspections
- 55-6252-111 ELEVATOR INSPECTIONS - Semi-annual inspections performed by Thompson Elevator Service
- 55-6252-121 PLAN REVIEWS - Reviews of building plans
- 55-6252-122 PLUMBING INSPECTIONS - Regular inspections

MATERIALS and SUPPLIES

- 55-6338-000 OFFICE SUPPLIES - General Office Supplies
- 55-6342-000 PERIODICALS - BOCA, Sidewell maps

CORPORATE FUND

PLANNING & ZONING COMMISSION
EXPENDITURES - FUND 01

9

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
PERSONNEL SERVICES					
61-6102-000 Regular Salaries	900	675	2,000	450	1,125
					1,350
TOTAL PERSONNEL SERVICES	900	675	2,000	450	1,125
					1,350
OUTSIDE SERVICES					
61-6254-000 Publications - Legal Notices	811	200	800	173	500
					500
TOTAL OUTSIDE SERVICES	811	200	800	173	500
					500
MATERIALS and SUPPLIES					
61-6338-000 Office Supplies	156	0	250	250	250
					250
TOTAL MATERIALS and SUPPLIES	156	0	250	250	250
					250
TOTAL PLANNING and ZONING COMMISSION	1,867	875	3,050	873	1,875
					2,100

PLANNING and ZONING COMMISSION NOTES

PERSONNEL SERVICES

61-6102-000 REGULAR SALARIES – Recording Secretary

OUTSIDE SERVICES

61-6254-000 PUBLICATIONS/LEGAL NOTICES – Public Notice Hearings in various newspapers.

MATERIALS and SUPPLIES

61-6338-000 OFFICE SUPPLIES – General office supplies.

CORPORATE FUND

FIRE & POLICE COMMISSION
EXPENDITURES - FUND 01

10

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
PERSONNEL SERVICES					
81-6102-000 Regular Salaries	700	0	700	700	700
TOTAL PERSONNEL SERVICES	700	0	700	700	700
OUTSIDE SERVICES					
81-6243-000 Meetings/Conferences/Training	0	0	200	0	0
81-6245-000 Membership Fees	375	375	400	400	400
81-6252-118 Professional Services/Legal	2,146	1,786	2,000	290	1,500
81-6252-130 Professional Services/Testing	2,699	0	0	0	0
81-6254-000 Publications - Legal Notices	398	0	250	333	1,500
TOTAL OUTSIDE SERVICES	5,618	2,161	2,850	998	3,400
MATERIALS and SUPPLIES					
81-6338-000 Office Supplies	17	0	100	100	100
TOTAL MATERIALS and SUPPLIES	17	0	100	100	100
TOTAL FIRE and POLICE COMMISSION	6,335	2,161	3,650	1,798	4,200

FIRE and POLICE COMMISSION NOTES

PERSONNEL SERVICES

81-6102-000 REGULAR SALARIES – Secretarial services and additional hours are budgeted to maintain and locate records.

OUTSIDE SERVICES

81-6243-000 MEETINGS/CONFERENCES/TRAINING – Expenses related to attendance of Fire & Police Commission related events.

81-6245-000 MEMBERSHIP FEES – Membership in Illinois Police & Fire Commission and annual AELE Law Summaries.

81-6252-118 PROFESSIONAL SERVICES/LEGAL – Legal fees directly related to the Fire & Police Commission.

81-6252-130 PROFESSIONAL SERVICES/TESTING – Testing required for new officer hires.

81-6254-000 PUBLICATIONS/LEGAL NOTICES – Public hearing notices in various local newspapers.

MATERIALS and SUPPLIES

81-6338-000 OFFICE SUPPLIES – General office supplies.

CORPORATE FUND

GENERAL ACCOUNTS
EXPENDITURES - FUND 01

11

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
OUTSIDE SERVICES					
92-6211-000 CATV Committee	0	0	0	0	334
92-6216-000 Community Relations	2,383	2,151	500	500	500
92-6217-000 Concerts in the Park	250	7,839	0	0	1,000
92-6226-000 Employee Relations	6,156	879	500	700	500
92-6236-000 Health and Life Insurance	180,736	200,520	197,517	210,041	206,245
92-6237-000 IMRF	103,028	81,921	103,000	85,606	90,000
92-6238-000 Social Security/FICA	101,185	96,067	103,000	86,215	95,000
92-6252-118 Legal Services	107,625	129,385	100,000	92,947	100,000
92-6252-123 Prosecutor	11,625	10,525	11,000	9,800	11,000
92-6267-000 Smoke Signals	11,040	11,165	14,000	8,630	12,000
92-6273-000 Communications	17,358	17,487	17,000	15,868	17,000
92-6274-000 Insurance Deductibles	32,238	2,720	7,500	0	7,500
92-6275-000 Insurance Premium	61,920	65,374	69,560	55,269	65,000
92-6276-000 Unemployment Insurance	4,513	2,908	5,000	2,612	3,000
92-6278-000 Audit Expense	19,941	25,254	20,355	15,801	20,769
92-6279-000 Misc. Audit Expense	0	0	0	0	0
92-6665-000 Transfer to Public Wks/Heritage/Bond	0	0	0	0	61,000
TOTAL OUTSIDE SERVICES	659,998	654,195	648,932	583,462	689,714
TOTAL GENERAL ACCOUNTS	659,998	654,195	648,932	583,462	714,096

GENERAL ACCOUNT NOTES

OUTSIDE SERVICES

- 92-6211-000 CATV COMMITTEE – West Central Cable Agency membership dues. Waived for 10/11.
- 92-6216-000 COMMUNITY RELATIONS –
- 92-6217-000 CONCERTS IN THE PARK –
- 92-6226-000 EMPLOYEE RELATIONS – Food for employee Holiday luncheon and other staff meetings.
- 92-6236-000 HEALTH AND LIFE INSURANCE – Premium payments (excluding two employees who are included in the Water & Sewer fund)
- 92-6237-000 IMRF – Employer contribution for Illinois Municipal Retirement Fund. Does not include water and sewer employees, whose expense is realized in their respective funds.
- 92-6238-000 SOCIAL SECURITY/FICA - Employer contribution for Social Security and Medicare. Does not include water and sewer employees, whose expense is realized in their respective funds.
- 92-6252-118 LEGAL SERVICES – Village-related Legal services.
- 92-6252-119 MEDICAL – Pre-employment physicals
- 92-6252-123 PROSECUTOR – Village prosecutor
- 92-6267-000 SMOKE SIGNALS – Printing, typesetting, and postage.
- 92-6273-000 TELEPHONE/COMMUNICATIONS – Village telephones, cellular phones, website hosting, etc.
- 92-6274-000 INSURANCE DEDUCTIBLES – Village deductible is \$2,500 per incident through IRMA.
- 92-6275-000 INSURANCE PREMIUM – Annual premium for property, general liability, and worker's comp insurance.
- 92-6276-000 UNEMPLOYMENT INSURANCE – Illinois Dept. of Employment Security payments.
- 92-6278-000 AUDIT EXPENSE – Costs associated with the annual financial audit.

WATER and SEWER FUND REVENUES

12

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
CHARGES FOR SERVICE					
02-4716-000 Water Usage	592,938	641,209	753,840	643,150	858,600
02-4718-100 Finance Charge - Sewer	485	1,178	650	1,044	1,000
02-4718-200 Finance Charge - Water	3,526	9,119	4,000	8,400	7,500
02-4720-100 Tap on Fees - Sewer	0	0	700	0	350
02-4720-200 Tap on Fees - Water	0	0	700	0	350
02-4722-000 Sewer Charge	86,584	91,595	101,800	89,815	101,800
TOTAL CHARGES FOR SERVICE	683,533	743,101	861,690	742,409	969,600
					1,000,448
OTHER INCOME					
02-5102-000 Interest Income	716	36	100	1	100
02-5105-000 Miscellaneous Income	75	300	250	679	250
00-5709-000 Transfer from Capital Projects Fund	0	0	0	0	0
TOTAL OTHER INCOME	791	336	350	680	350
WATER and SEWER REVENUE	684,324	743,437	862,040	743,089	969,950
					1,000,798
02-0000-000 Transfer from Reserve	0	0	0	0	0
WATER and SEWER REVENUE	684,324	743,437	862,040	743,089	969,950
					1,000,798

WATER and SEWER REVENUE NOTES

CHARGES FOR SERVICES

02-4716-000 WATER USAGE - Based on 108,000,000 gallons of water. current Rate = \$7.95/1000 gallons.

02-4718-100 FINANCE CHARGE - SEWER - Delinquent sewer bill charges

02-4718-200 FINANCE CHARGE - WATER - Delinquent water bill charges

02-4270-100 TAP ON FEES/ SEWER - \$350 per home.

02-4270-200 TAP ON FEES/ WATER - \$350 per home.

02-4722-000 SEWER CHARGES - Fixed charges: \$37,000 + \$0.65/1,000 gallons of water.

OTHER INCOME

02-5102-000 INTEREST INCOME - Interest earned on water account funds.

WATER EXPENDITURES - FUND 02

13

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	ESTIMATED	2011-12	2012-13
PERSONNEL SERVICES						
85-6102-000 Regular Salaries	98,368	97,551	96,091	98,701	94,756	97,598
85-6104-000 Overtime	14,973	17,288	10,000	11,032	11,000	11,000
85-6112-000 Temporary Salaries	5,746	0	0	0	0	0
TOTAL PERSONNEL SERVICES	119,087	114,839	106,091	109,733	105,756	108,598
OUTSIDE SERVICES						
85-6228-000 Rentals - Equipment	0	124	250	144	250	250
85-6230-000 Vehicle/Equipment Maintenance	2,156	2,022	8,000	1,593	8,000	4,000
85-6243-000 Meetings/Conferences/Training	542	210	750	100	500	500
85-6245-000 Membership Fees	417	327	450	292	450	450
85-6247-000 Miscellaneous Expenses	1	27	200	43	200	200
85-6250-000 Postage	1,231	1,096	1,900	673	1,500	1,500
85-6252-112 Professional Services/Engineering	10,800	10,800	10,800	5,500	6,000	6,000
85-6252-116 Professional Services/Laboratory	1,007	2,286	4,500	2,544	4,500	4,000
85-6252-125 Professional Services/Reservoir Inspectio	0	0	0	0	4,000	0
85-6256-000 Pump House Maintenance	5,180	4,242	8,000	5,514	8,000	3,000
85-6257-000 Pump Maintenance	432	440	500	1,166	500	2,500
85-6273-000 Communications	4,711	3,455	4,000	4,452	5,000	5,000
85-6279-000 Water System Repair	34,218	63,121	60,000	19,573	60,000	40,000
85-6281-000 Well Maintenance	0	9,293	0	1	8,500	0
TOTAL OUTSIDE SERVICES	60,695	97,443	99,350	41,595	107,400	67,400
MATERIALS and SUPPLIES						
85-6306-000 Chemicals/Lab Equipment	338	312	500	401	500	500
85-6308-000 Uniforms	705	644	1,000	866	1,000	1,000
85-6316-000 Gas/Oil	244	75	3,850	381	3,850	4,000
85-6317-000 Electricity/Gas	5,937	5,920	6,000	6,300	6,500	6,500
85-6324-000 Maintenance/Pump house	2,138	1,498	2,150	1,361	2,150	2,150
85-6332-000 Maintenance/vehicles/equipment	125	75	500	0	500	1,500
85-6334-000 Maintenance/water system	9,362	11,152	12,000	3,033	12,000	12,000
85-6338-000 Office Supplies	332	826	750	355	750	1,250
85-6345-000 Safety Equipment	1,477	238	1,500	699	1,500	1,000
85-6346-000 Tools and Hardware	78	1,058	500	436	500	500
85-6352-000 Water Cost/Countryside	324,250	353,551	411,480	380,800	419,040	439,992
TOTAL MATERIALS and SUPPLIES	344,986	375,349	440,230	394,632	448,290	470,392
CAPITAL OUTLAY						
85-6418-000 Construction Water System	0	1,102	5,000	0	0	250,000
85-6426-000 Office Equipment	0	332	2,500	0	2,500	200
85-6438-000 Vehicles/other equipment	2,771	2,771	10,000	0	15,000	15,000
TOTAL CAPITAL OUTLAY	2,771	4,205	17,500	0	17,500	265,200
TOTAL WATER	527,539	591,836	663,171	545,960	678,946	911,590

WATER DEPARTMENT EXPENSE NOTES

PERSONNEL SERVICES

- 85-6102-000 REGULAR SALARIES – One full time employee (Ed Santen); 1/2 Salary of Secretary (Dale Strazante), ½ of Secretary Mary Crowley
- 85-6104-000 OVERTIME – After hours repairs to the water system; emergency calls due to power failures or resident concerns.
- 85-6112-000 TEMPORARY SALARIES – Employee for summer maintenance.

OUTSIDE SERVICES

- 85-6228-000 RENTALS/EQUIPMENT – Rental of equipment not owned by the Department but necessary for certain tasks.
- 85-6230-000 VEHICLE/EQUIPMENT MAINTENANCE – Outside maintenance of the John Deere tractor, backhoe, water department truck, and other equipment such as portable pumps and generators.
- 85-6243-000 MEETINGS/CONFERENCES/TRAINING – Mid Central Water Works Association; Joliet Junior College; College of DuPage; IL section AWWA Water Operator Management Seminar
- 85-6245-000 MEMBERSHIP FEES – Trade memberships including AWWA; U.S. and Water News
- 85-6250-000 POSTAGE – Water bill mailings; general department correspondence.
- 85-6252-112 PROFESSIONAL SERVICES/ENGINEERING – Professional engineering services.
- 85-6252-116 PROFESSIONAL SERVICES/LABORATORY – Outside analytical testing services for water quality compliance per the Illinois Environmental Protection Agency.
- 85-6252-125 PROFESSIONAL SERVICES/RESERVOIR INSPECTION – Inspection of village water storage well.
- 85-6256-000 PUMP HOUSE MAINTENANCE – Scraping and painting of eaves around pumphouse.
- 85-6257-000 PUMP MAINTENANCE – Outside services for the repair and maintenance of pumps in the pump house facility.
- 85-6273-000 COMMUNICATIONS – Telephone, cellular phone, and paging services.
- 85-6279-000 WATER SYSTEM MAINTENANCE – Services associated with the repair and maintenance of the water system. A cold winter could increase outside services for water main break repairs.

85-6281-000 WELL MAINTENANCE -

MATERIALS and SUPPLIES

85-6306-000 CHEMICALS/LAB EQUIPMENT - Miscellaneous chemicals necessary to treat and monitor water quality.

85-6308-000 UNIFORMS - Uniform allotment for two employees.

85-6316-000 GAS/OIL - Booster pump lubricating oil; gasoline for portable pump, generating equipment, Water department van and John Deere backhoe. In addition, propane for stand-by auxiliary pump.

85-6317-000 ELECTRICITY/GAS - Electrical and natural gas service for the Pump House, Meter Vault, and public works facility.

85-6324-000 MAINTENANCE/PUMP HOUSE - Repair and maintenance materials for the Pump House.

85-6332-000 MAINTENANCE-VEHICLES/EQUIPMENT - Maintenance for the John Deere backhoe, Water department van, and equipment in the Pump House.

85-6334-000 MAINTENANCE/ WATER SYSTEM - Repair and maintenance materials needed for the water distribution system including the water main, fittings, valves, hydrants, service fittings, clamps, sod, dirt, concrete, asphalt, and gravel.

85-6338-000 OFFICE SUPPLIES - General office supplies

85-6345-000 SAFETY EQUIPMENT - Equipment necessary to comply with local, state, and federal guidelines

85-6346-000 TOOLS & HARDWARE - Miscellaneous tools and hardware

85-6352-000 WATER COST/COUNTRYSIDE - Cost for water from the City of Countryside. Based on 108,000,000 gallons.

CAPITAL OUTLAY

85-6426-000 OFFICE EQUIPMENT - New computer and monitor.

85-6438-000 VEHICLES/OTHER EQUIPMENT - Lease payment for new vehicle.

SEWER EXPENDITURES - FUND 02

14

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
PERSONNEL SERVICES					
90-6102-000 Regular Salaries	57,876	60,014	59,114	59,739	59,114 60,887
90-6104-000 Overtime	10,888	10,818	10,000	10,594	10,000 10,000
TOTAL PERSONNEL SERVICES	68,764	70,832	69,114	70,333	69,114 70,887
OUTSIDE SERVICES					
90-6228-000 Rentals/Equipment	0	0	500	0	500 500
90-6230-000 Vehicles/Equipment	0	0	750	0	750 750
90-6243-000 Meetings/Conferences/Training	0	0	1,000	0	250 250
90-6247-000 Miscellaneous Expenses	0	0	100	0	100 100
90-6250-000 Postage	0	0	150	0	150 100
90-6251-000 Illinois EPA NPDES Fee	1,000	1,000	1,000	1,000	1,000 1,000
90-6252-107 Professional Services/Cons/Eng	0	0	0	0	0 7,500
90-6252-112 Professional Services/Engineering	10,800	10,800	10,800	7,625	6,000 6,000
90-6252-125 Professional Services/Sewer Syst	9,108	5,064	10,000	20,225	15,000 8,000
90-6252-128 Professional Services/Televsiong	0	2,920	3,000	0	3,000 0
TOTAL OUTSIDE SERVICES	20,908	19,784	27,300	28,850	26,750 24,200
MATERIALS and SUPPLIES					
90-6316-000 Gas/oil	0	0	300	0	300 300
90-6328-000 Sewer System	0	1,446	2,500	86	2,500 2,500
90-6332-000 Vehicles	0	0	100	0	100 100
90-6338-000 Office Supplies	0	0	200	0	200 200
90-6345-000 Safety Equipment	0	1,587	300	0	300 300
90-6346-000 Tools and Hardware	0	179	300	0	300 300
TOTAL MATERIALS and SUPPLIES	0	3,212	3,700	86	3,700 3,700
CAPITAL OUTLAY					
90-6422-000 Maintenance/sanitary sewers	0	0	0	0	0 0
90-6426-000 Office Equipment	0	331	0	0	0 200
90-6438-000 Vehicles/Other equipment	2,771	2,771	0	0	0 2,800
TOTAL CAPITAL OUTLAY	2,771	3,102	0	0	0 3,000
TOTAL SEWER	92,443	96,930	100,114	99,269	99,564 101,787

SEWER DEPARTMENT EXPENSE NOTES

PERSONNEL SERVICES

- 90-6102-000 REGULAR SALARIES – One full time employee (Bill McConaughy)
- 90-6104-000 OVERTIME – Related to emergency call-ins and performing daily routine duties on weekends and holidays.

OUTSIDE SERVICES

- 90-6228-000 RENTALS/EQUIPMENT – Rental of equipment not currently owned by the Village but necessary for certain projects.
- 90-6230-000 VEHICLES/EQUIPMENT – Department portion of maintenance and repairs for the backhoe and dump truck.
- 90-6243-000 MEETINGS/CONFERENCES/TRAINING – Miscellaneous activities for department employees; training seminars, etc.
- 90-6250-000 POSTAGE – Office correspondence
- 90-6251-000 ILLINOIS EPA NPDES FEE – Annual state-required fee.
- 90-6252-125 PROFESSIONAL SERVICES/SEWER SYSTEM – Outside contractor assistance with repairs and maintenance.
- 90-6252-128 PROFESSIONAL SERVICES/TELEVISIONING – Televising of sewer mains.

MATERIALS and SUPPLIES

- 90-6316-000 GAS/OIL – Fuel for the department vehicles.
- 90-6328-000 SEWER SYSTEM – Supplies necessary for repairs and maintenance including pipe, fittings, landscape materials, iron castings, and chimney seals.
- 90-6332-000 VEHICLES – Miscellaneous materials used for repairing the backhoe, other vehicles, pumps, and generating equipment.
- 90-6338-000 OFFICE SUPPLIES – General office supplies
- 90-6345-000 SAFETY EQUIPMENT – Miscellaneous equipment to comply with local, state, and federal laws.
- 90-6346-000 TOOLS AND HARDWARE – Special tools for the department.

CAPITAL OUTLAY

90-6422-000 MAINTENANCE/SANITARY SEWERS -

90-6426-000 OFFICE EQUIPMENT - Sewer Maintenance Software

90-6438-000 VEHICLES/OTHER EQUIPMENT -

**WATER and SEWER FUND
GENERAL ACCOUNTS
EXPENDITURES - FUND 02**

15

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
OUTSIDE SERVICES					
92-6236-000 Health and Life Insurance	28,790	27,499	30,639	31,833	32,662
92-6237-000 IMRF	14,657	15,186	18,500	15,129	15,000
92-6238-000 Social Security/FICA	7,381	7,381	7,500	7,381	7,500
92-6275-000 Insurance Premium	20,637	23,865	24,440	19,420	23,000
92-6278-000 Audit Expense	8,959	9,145	9,145	7,099	9,331
TOTAL OUTSIDE SERVICES	80,424	83,066	90,224	80,862	87,493
INTERFUND TRANSFERS					
92-6602-000 Transfer to Corporate Fund from Water	6,500	6,500	6,500	6,500	0
92-6604-000 Transfer to Corporate Fund from Sewer	5,500	5,500	5,500	5,500	0
TOTAL INTERFUND TRANSFERS	12,000	12,000	12,000	12,000	0
92-6733-000 Depreciation	0	0	0	0	94,000
TOTAL GENERAL ACCOUNTS	92,424	95,066	102,224	92,862	186,729
TOTAL WATER	527,539	591,836	663,171	545,960	678,946
TOTAL SEWER	92,443	96,930	100,114	99,269	101,787
TOTAL WATER and SEWER EXPENDITURES	712,406	783,832	865,509	738,091	960,002
					1,200,106

WATER & SEWER FUND GENERAL ACCOUNTS NOTES

OUTSIDE SERVICES

92-6236-000 HEALTH AND LIFE INSURANCE – Premium payments

92-6237-000 IMRF - Employer contribution for Illinois Municipal Retirement Fund.

92-6238-000 SOCIAL SECURITY/FICA - Employer contribution for Social Security and Medicare.

92-6275-000 INSURANCE PREMIUM – Water and Sewer fund portion of annual insurance premium.

92-6278-000 AUDIT EXPENSE - Water and Sewer fund portion of annual financial audit.

**MOTOR FUEL TAX FUND
REVENUES - FUND 10**

16

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
10-00-4415 State Allotment	97,052	92,364	94,336	109,228	96,368
10-00-5102 Interest Income	4,300	294	500	379	500
10-00-5155 Road Plan Fees	0	0	150	0	150
TOTAL REVENUES	101,352	92,658	94,986	109,607	96,868
					99,909

EXPENDITURES

95-6247-000 Miscellaneous Expenses	0	0	200	0	200
95-6224-000 Street Light Electricity	23,560	23,407	24,200	23,887	25,000
95-6252-112 Engineering Consultants	3,050	18,040	5,000	0	5,000
95-6252-120 PASER	0	0	2,000	0	2,000
95-6252-129 Snow Removal Labor	10,000	12,941	10,450	22,692	10,450
95-6252-130 Snow Removal Equipment Rental	10,000	8,330	10,000	10,000	10,000
95-6252-139 Parkway Maintenance Labor	17,600	21,393	18,392	18,392	18,944
95-6252-140 Parkway Maintenance Equipment Rental	4,000	999	4,000	3,992	4,000
95-6260-000 Road Maintenance/Contractual	995	6,425	20,000	13,339	25,000
95-6344-000 Salt	79,433	25,628	40,000	35,251	40,000
TOTAL MFT EXPENDITURES	148,638	117,163	134,242	127,553	140,042
					128,907

MOTOR FUEL TAX NOTES**REVENUE**

10-00-4415 STATE ALLOTMENT – The Motor Fuel Tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population. Per capita amount taken from Dec 2009 IML estimates.

$\$25.30 \times 3,809 = \$96,368$

10-00-5102 INTEREST INCOME – Interest earned on MFT funds.

EXPENSES

95-6224-000 STREET LIGHT ELECTRICITY – Electricity costs from ComEd to operate street lights.

95-6252-112 ENGINEERING CONSULTANTS – Development of bidding documents per IDOT specifications, on-site construction inspection and geo-technical services for 2009 ARRA (American Recovery and Reinvestment Act) road project.

95-6252-120 PASER – Street condition software.

95-6252-129 SNOW REMOVAL LABOR–Labor costs associated with snow removal.

95-6252-130 SNOW REMOVAL EQUIPMENT RENTAL – Renting of vehicles and equipment from the general fund for snow removal purposes (trucks, plows, spreaders, etc.)

95-6252-139 PARKWAY MAINTENANCE LABOR – Labor costs associated with maintenance of Village parkways, including grass cutting.

95-6252-140 PARKWAY MAINTENANCE EQUIPMENT RENTAL - Renting of vehicles and equipment from the general fund for parkway maintenance purposes (trucks, mowers, etc.)

95-6260-000 ROAD MAINTENANCE/CONTRACTUAL –Participation in annual crack filling program with the WCMC and other various road repairs.

95-6344-000 SALT – Purchase of road de-icing materials for snow and ice operations.

**DEBT SERVICE FUND
REVENUES - FUND 40**

17

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
40-00-4102 Real Estate Taxes	123,832	116,627	109,765	107,475	109,598
40-00-5102 Interest Income	295	14	50	2	50
TOTAL REVENUES	124,127	116,641	109,815	107,477	109,648
					0

EXPENDITURES

95-6506-000 Bond Interest- Road Bond	19,450	15,115	10,435	10,435	5,400	0
95-6506-100 Bond Principal-Road Bond	85,000	90,000	95,000	95,000	100,000	0
TOTAL EXPENDITURES	104,450	105,115	105,435	105,435	105,400	0

**E-911 FUND
REVENUES - FUND 11**

18

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
11-4207-100 Landline 911 Fees	60,133	66,465	64,800	77,006	64,800
11-5102-000 Interest Income	139	9	140	3	0
SUB TOTAL REVENUES	60,272	66,474	64,940	77,009	64,800
11-0000 Transfer from Reserves	0	0	0	0	0
TOTAL E-911 REVENUES	60,272	66,474	64,940	77,009	64,800

EXPENDITURES

95-6202-000 Central Dispatch Assessment	101,700	102,536	106,000	106,821	42,400	43,672
95-6204-000 Ameritech Line Charges	10,730	8,846	12,000	5,376	12,000	12,000
95-6230-000 Equipment Maintenance	1,313	40	1,500	0	1,500	1,500
TOTAL E-911 EXPENSES	113,743	111,422	119,500	112,197	55,900	57,172
95-6606-000 Transfer to Corporate Fund	0	0	0	0	0	0
TOTAL E911	113,743	111,422	119,500	112,197	55,900	57,172

**SPECIAL PARKS FUND
REVENUES - FUND 16**

19

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
16-00-4102 Real Estate Taxes	25,666	27,456	27,368	26,782	27,967
16-00-5102 Interest Income	5	0	5	0	5
TOTAL REVENUES	25,671	27,456	27,373	26,782	27,972
					28,816

EXPENDITURES

95-6606-000 Transfer to Corporate Fund	0	0	0	0	0
95-6264-000 SEASPAR Membership Fee	23,330	24,762	25,965	25,965	26,354
TOTAL SPECIAL PARKS EXPENSES	23,330	24,762	25,965	25,965	26,354
					27,145

E-911 NOTES

REVENUE

- 11-4207-100 AMERITECH – Estimated income of \$5,400 per month at \$2.75 per line.
- 11-5102-000 INTEREST INCOME – Interest earned on E-911 funds.

EXPENDITURES

- 95-6202-000 CENTRAL DISPATCH ASSESSMENT –SWCD monthly assessment, SWCD portion of landline 911 fees
- 95-6204-000 AMERITECH LINE CHARGES – Trunk fees for connection to SWCD.
- 95-6230-000 EQUIPMENT MAINTENANCE –General 911 equipment maintenance.

**SOUTHWORKS/HERITAGE CENTER
REVENUES - FUND 53**

20

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	2011-12 ESTIMATED	2012-13
53-00-4803 American Tower (Nxtel) - rental	20,247	21,126	21,900	21,971	22,776
53-00-4805 US Cellular - rental	22,317	24,056	24,137	25,934	26,107
53-00-4808 Denali Spectrum	9,700	10,157	11,232	12,473	11,681
53-00-4809 Sprint - rental	17,649	18,355	19,213	20,690	19,982
53-00-5102 Interest Income	14	2	20	0	20
53-00-5701 Transfer from General Fund	0	0	0	0	61,000
53-00-5802 Illinois First Grants	0	0	0	0	0
TOTAL REVENUES	69,927	73,696	76,502	81,068	140,112
					143,276
OUTSIDE SERVICES					
95-6514-000 Heritage Center Loan - Interest	5,750	2,663	0	0	0
95-6514-100 Heritage Center Loan - Principal	0	100,000	0	0	0
95-6520-000 2003 G.O. Bond - Interest	29,353	0	0	0	0
95-6520-100 2003 G.O. Bond - Principal	45,000	0	0	0	0
95-6521-000 2009 G.O. Bond - Interest	0	17,002	52,516	52,516	52,066
95-6521-100 2009 G.O. Bond - Principal	0	10,000	15,000	15,000	15,000
TOTAL OUTSIDE SERVICES	80,103	129,665	67,516	67,516	67,066
95-6606-000 Transfer to Corporate Fund	0	0	0	0	0
TOTAL FACILITY EXPENSES	80,103	129,665	67,516	67,516	67,066
					67,541

SOUTHWORKS/HERITAGE CENTER**REVENUE**

53-00-4803 AMERICAN TOWER (NEXTEL) RENTAL - Income from cellular tower lease.
53-00-4805 U.S. CELLULAR RENTAL - Income from cellular tower lease.
53-00-4808 SPRINT RENTAL - Income from cellular tower lease.
53-00-4808 DENALI SPECTRUM - Income from cellular tower lease.
53-00-5102 INTEREST - Interest earned on money in the Southworks fund

EXPENDITURES

95-6521-000 2009 G.O. BOND INTEREST - Bond Interest payments.
95-6521-100 2009 G.O. BOND PRINCIPLE - Bond Principal payments.

**CAPITAL IMPROVEMENT FUND
REVENUES - FUND 50**

21

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET ESTIMATED	2011-12	2012-13
02-0000-000 Transfer from Reserve	20,000	15	0	0	0
00-5105-000 Interest Income	350	0	350	0	350
TOTAL REVENUES	20,350	15	350	0	350

	EXPENDITURES				
95-6606-000 Transfer to Corporate Fund	20,000	0	0	0	0
95-6264-000 Transfer to Water & Sewer Fund	0	0	0	0	0
TOTAL SPECIAL PARKS EXPENSES	20,000	0	0	0	0